The meeting of the Board of Education of the Sullivan County Board of Cooperative Educational Services was held in the Administration Building, Conference Room #1, 6 Wierk Avenue, Liberty, NY 12754, the meeting was called to order by Board President, Mr. Edward J. Furchak, Jr. at 6:40 PM.

ROLL CALL
UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

BOARD MEMBERS:  
Bernard Olff  
Edward Furchak  
Eugene Ganz  (left meeting at 9:35 PM)
Gary Carlson  
Herbert Bauernfeind  
Linda Berkowicz  
Paul Burckard  
Vilma Wells

BOARD MEMBERS ABSENT:  
Joyce Teed

ALSO IN ATTENDANCE:  
Mr. Micha, Ms. Schmidt, Dr. Blakey, Mr. Menges, Ms. Hemmer, Ms. Sullivan, Ms. Rourke, Mr. Berger, Ms. Bright and Ms. Patti

Pledge to the Flag
The Board President led the Board in the Pledge to the Flag.

Public Forum
The Board welcomed Sarah Blanton, Colleen Chudick, Claire Stabbert, Melanie Kleiner, Vicky Arqueta and Shannon Hauser, high school seniors from the Sullivan West Central School, to the Board meeting. The students were attending the meeting as part of a homework assignment for their Participation in Government class.

Approval of Minutes
On a motion by Paul Burckard, seconded by Bernard Olff the Board approves the minutes of the September 16, 2008 Board Meeting. Upon a roll call vote being taken, the vote was: Aye: 8 Nay: 0. The motion CARRIED. 8 - 0

Presentation
• School Board Recognition Week
  Mr. Anthony Micha read a proclamation signed by Governor David Patterson declaring the week of October 20-24, 2008 to be School Board Recognition Week. The Governor has designated this special week to commend school board members for their dedicated service to the children of New York State. The Board Clerk distributed a NYSSBA lapel pin and a package of cookies prepared by the students in Kathleen Poppo’s culinary class and decorated by the students in Ms. Jordan’s early childhood class. The Board also enjoyed a delicious cake made by the students in Mr. Abbott’s
culinary class. The Board was appreciated the baked goods prepared by the students and the Board President asked the Board Clerk to send a note of thanks to the students and their teachers.

- **2007-08 External Audit Report**
  Ms. Anna Niemann, Cooper, Niemann & Company, CPA, LLP presented the 2007-08 Audit Report to the Board of Education. The Board received copies of the report and the management letter for their review.

**Financial Matters/Chief Operating Officer Report**

- **Approval of the Treasurer’s Report**
  On the recommendation of the Assistant Superintendent for Finance and Management Services and a motion by Bernard Olff, seconded by Gary Carlson the Board accepts the Treasurer's Report with balances ending on August 31, 2008. Upon a roll call vote being taken, the vote was: Aye: 8 Nay: 0. The motion CARRIED. 8 - 0

- **External Audit Report for the 2007-08 Year**
  On a motion by Herbert Bauernfeind, seconded by Bernard Olff the Sullivan County Board of Cooperative Educational Services accepts the audit report, as presented by Cooper and Niemann and Co., LLP for the 2007-2008 school year. Upon a roll call vote being taken, the vote was: Aye: 8 Nay: 0. The motion CARRIED. 8 - 0

- **Credit Card Approval**
  On a motion by Bernard Olff, seconded by Eugene Ganz, the Sullivan County Board of Cooperative Educational Services approves issuing a credit card with limit of $2,500.00 to Mary Catherine Moran, Regional Field Facilitator. Upon a roll call vote being taken, the vote was: Aye: 8 Nay: 0. The motion CARRIED. 8 - 0

- **COO/Assistant Superintendent for Finance & Management Services Board Update**
  The Assistant Superintendent for Finance & Management Services/Chief Operating Officer discussed the following with the Board:

  - **Insurance Quote**
    Ms. Schmidt shared with the Board two quotes that were received from Utica National Insurance Company for Insurance. The Board reviewed the two quotes decided the following:

    On a motion by Herbert Bauernfeind, seconded by Linda Berkowicz, the Board approved the purchase of the Insurance Policy as quoted by the Utica National Insurance Company as presented in quote #2. Upon a roll call vote being taken, the vote was: Aye: 8 Nay: 0. The motion CARRIED. 8-0

  - **Youngsville School Fire Escape**
    Susan Schmidt updated the Board on the fire escape at the Youngsville School; Ms. Schmidt stated that additional doors have been installed as an additional means of exiting the building and Linda Blanton, Principal, has assigned a fire marshal to the school. The Board asked Ms. Schmidt to get estimates for the purchase of a new fire escape at the Youngsville School.

  - **Town of Liberty Land**
    Ms. Schmidt will continue to keep the Board updated on this issue.
• **September 2008 Internal Claims Audit Report**
The Board reviewed the Internal Claims Audit Report.

• **Budget Status Report**
The Board reviewed the Budget Status Report

• **Revenue Status Report**
The Board reviewed the Revenue Status Report

**Personnel Matters**

• **Establishing Position**
  On the recommendation of the Interim District Superintendent and a motion by **Bernard Olff**, seconded by **Gary Carlson**, the Board approves establishing the following Position:

  Shared ESL Teacher F/T

  Position created to meet the needs of the districts

  Upon a roll call vote being taken, the vote was: Aye: 8 Nay: 0. The motion CARRIED. 8 - 0

• **Leaves of Absence**
  On the recommendation of the Interim District Superintendent, and a motion by **Eugene Ganz** seconded by **Vilma Wells**, the Board approves the following Leaves of Absence:

  Elizabeth Hrechka Special Education Teacher effective September 2, 2008 through February 28, 2009

  Veronica Bassil Adult Education Teacher effective August 8, 2008 through September 16, 2008

  Upon a roll call vote being taken, the vote was: Aye: 8 Nay: 0. The motion CARRIED. 8 - 0

• **Resignations**
  On the recommendation of the Interim District Superintendent, and a motion by **Bernard Olff** seconded by **Eugene Ganz**, the Board approves the following Resignations:

  Christina Ferguson Special Education Teacher Aide effective August 29, 2008

  John Ferguson Special Education Teacher Aide effective August 29, 2008

  Upon a roll call vote being taken, the vote was: Aye: 8 Nay: 0. The motion CARRIED. 8 - 0

• **Termination**
  On the recommendation of the Interim District Superintendent, and a motion by **Gary Carlson**, seconded by **Eugene Ganz**, the Board approves the following Termination:

  Tammy Conklin Speech Pathologist-Medicaid Review (P/T) effective October 3, 2008

  Upon a roll call vote being taken, the vote was: Aye: 8 Nay: 0. The motion CARRIED. 8 - 0

• **Instructional Appointment**
  On the recommendation of the Interim District Superintendent, and a motion by **Eugene Ganz**, seconded by **Bernard Olff**, pursuant to Section 3012 of the Education Law:
Teresa Holland be appointed to position of ESL Teacher-Shared (10-month) in the ESL tenure area with a probationary period of two (2) years and eight (8) months (previous tenure credit) commencing October 22, 2008 and terminating March 19, 2011; salary to be on 2008-2009 Teacher Schedule Step MA-3 in the amount of $48,274 (pro-rated). Position created at the October 21, 2008 Board meeting. Returning employee. Upon a roll call vote being taken, the vote was: Aye: 8 Nay: 0. The motion CARRIED. 8 - 0

Appointments
On the recommendation of the Interim District Superintendent, and a motion by Bernard Olff, seconded by Vilma Wells, the Board approves the following Appointments:

Carolyn Joyner be appointed to position of Special Education Teacher-Long Term Substitute commencing September 24, 2008 through November 24, 2009; salary to be $241.37/day. Position vacated by Elizabeth Hrechka. Pursuant to Chapter 147 of the Laws of 2001, this is declared as an Emergency Conditional Appointment.

Theresa Holland be appointed to the position of ESL Teacher-Shared -P/T effective September 22, 2008; salary to be $241.37/day. Pursuant to Chapter 147 of the Laws of 2001, this is declared as an Emergency Conditional Appointment.

Carla Dworetsky be appointed to the position of Teacher on Assignment Starlab Coordinator (P/T) effective September 1, 2008 through June 30, 2009; salary to be $750.00 for the 2008-2009 school year. Returning employee.

John Slaver be appointed to the position of Teacher on Assignment Starlab Coordinator (P/T) effective September 1, 2008 through June 30, 2009; salary to be $750.00 for the 2008-2009 school year. Returning employee.

Vivian Demers-Jagoda be appointed to the position of Teacher on Assignment Workshop Presenter (P/T) effective August 25, 2008; salary to be $1,500.00/day for approximately 2-3 days for the 2008-2009 school year. No contact with students.

Veronica Keeler be appointed to the position of Special Education Teaching Assistant (PM Program) (part-time) effective September 24, 2008 through June 26, 2009; salary to be per diem hourly in the amount of $20.32 for the 2008-2009 School year. Returning employee.

Jane Woods be appointed to the position of Teacher on Assignment-Workshop Presenter (P/T) effective July 1, 2008; salary to be $400.00/day for the 2007-2008 school year. Returning employee.

Jane Woods be appointed to the position of Teacher on Assignment -Consultant (P/T) effective July 1, 2008; salary to be $200.00/day for the 2007-2008 school year. Returning employee.

Julie Richmond be appointed to the position of Adult Education Teacher (P/T) effective October 8, 2008; salary to be $24.75/hour for the 2008-2009 school year. No contact with students.

Joseph Czajka be appointed to the position of Adult Education Teacher (P/T) effective October 8, 2008; salary to be $24.75/hour for the 2008-2009 school year. No contact with students.

Cleopatra Spriggs be appointed to the position of Teacher Aide (P/T) effective October 14, 2008; salary to be $10.00/hour for the 2008-2009 school year. Pursuant to Chapter 147 of the Laws of 2001, this is declared as an Emergency Conditional Appointment.

Peter Monfredo be appointed to the position of Special Education Teacher (PM Program) (part-time) effective October 22, 2008 through June 26, 2009; salary to be per diem hourly in the amount of $35.20 for the 2008-2009 School year. Returning employee.
Upon a roll call vote being taken, the vote was: Aye: 8 Nay: 0. The motion CARRIED. 8 - 0

- **Change in Appointments**
  On the recommendation of the Interim District Superintendent, and a motion by Bernard Olff, seconded by Eugene Ganz, the Board approves the following change in Appointments:

  Robin Pantel - Teacher on Assignment-Literacy Specialist (P/T), salary to be changed from $500.00 to $2,500.00 effective June 25, 2008 through June 30, 2009.

  Kathleen Foreman - Teacher on Assignment-Literacy Specialist (P/T), salary to be changed from $500.00 to $2,500.00 effective June 25, 2008 through June 30, 2009.

  Upon a roll call vote being taken, the vote was: Aye: 8 Nay: 0. The motion CARRIED. 8 - 0

- **Team Leader Appointments**
  On the recommendation of the Interim District Superintendent and a motion by Linda Berkowicz, seconded by Eugene Ganz, the Board approves the following Team Leader Appointments:

  - September 1, 2008 June 30, 2009
    Charlton, Debra - High School $875
    Shumbris, Eileen - Primary $875
    Fratto, Vincent - Counseling $875
    Haddad, Kathleen - Middle School $875
    Knight, Teri - Intermediate $875
    Martellock, Ann - Related Services $875
    McCarthy, Patrick - Career & Acad Prepl & II $875
    Prouty, Ashlea - Specials-WSS $875
    Srokosz, Elaine - Itinerant $875
    Thomas-Moore, Phyllis - Nursing $875
    (All returning employees)

  Upon a roll call vote being taken, the vote was: Aye: 8 Nay: 0. The motion CARRIED. 8 - 0

- **SCIL Appointments**
  On the recommendation of the Interim District Superintendent, and a motion by Eugene Ganz, seconded by Bernard Olff, the Board approves the following SCIL Appointments:

  - July 1, 2008 June 30, 2009
    Bowers, Cheryl - Coach $1,304.28
    Formato, Josephine - Coach $802.85
    Garritt, Pamela - Coach $1,304.28
    Hughes, Ronald - Coach $1,804.28
    Kehrley, Carol - Coach $802.85
    Kelly, James - Coach $802.85
    Kinch, Marlene - Coach $1,304.28
    Kotarski, Kae - Coach $1,254.85
    Nestler, Donna - Coach $1,254.85
    Oset, Marikate - Coach $1,254.85
    Stolow, Deborah - Coach $1,304.28
    Tingley, Brian - Coordinator $6,400.00
    Tingley, Brian - Coach $2,607.13
    Weinman, Peter - Coach $1,304.28
    Woodard, Cynthia - Coach $452.00
    (All returning employees)
Upon a roll call vote being taken, the vote was: Aye: 8 Nay: 0. The motion CARRIED. 8 - 0

- **Substitutes**
  On the recommendation of the Interim District Superintendent, and a motion by Herbert Bauernfeind, seconded by Bernard Olff, the Board approves the following Substitutes on an as-needed basis:
  
  Tracy Ackerley - Teacher $70.00/day  
  Leah Pizzo - Typist $9.62/hour  
  Rhonda Marksohn - Teacher $70.00/day  
  Tammy Newhall - Cleaner $8.03/hour

  Upon a roll call vote being taken, the vote was: Aye: 8 Nay: 0. The motion CARRIED. 8 - 0

- **Fingerprint Appointments**
  On the recommendation of the Interim District Superintendent and a motion by Eugene Ganz, seconded by Bernard Olff, the Board approves the following Emergency Conditional Appointments:
  
  Joanne Abplanalp  
  effective September 19, 2008 through October 21, 2008

  Marcia Bauer  
  effective September 22, 2008 through October 22, 2008

  Kim Conway  
  effective September 19, 2008 through October 21, 2008

  Upon a roll call vote being taken, the vote was: Aye: 8 Nay: 0. The motion CARRIED. 8 - 0

**Administrative Reports**
Administrators’ reports were presented as shown on the attached documents.

**Action/Discussion Items**

- **Interim District Superintendent Report**
  Mr. Micha informed the Board that on October 10, 2008 Governor Patterson hosted a New York State Drop Out Prevention Summit at Nazareth College and stated that the summit was center around the America’s Promise Alliance. Mr. Micha also mentioned to the Board that Governor David A. Paterson recently called for a special session of the Legislature to close a potential $1.2 billion current-year budget shortfall related to the recent turmoil on Wall Street.

- **NYSSBA Annual Convention Report**
  Board Members, Linda Berkowicz and Bernard Olff attended the NYSSBA Annual Convention in New York City and shared with the Board of the information that they received at the convention. Ms. Berkowicz stated that there was very little information given that pertained to the BOCES; she said that the BOCES were not well acknowledged. Linda attended a workshop on Effective Audit Committees and found it to be very informative. Both Linda and Bernie attended a very interesting workshop on dogs in the schools and stated that the presenting district has seen achieving amazing results with their students and staff alike. One complaint that was shared was that all the sessions were very full and the rooms were too small for the number of people at the convention and it was very difficult to get in the rooms to listen to the workshop.
Meeting Schedule

- **Next Regular Meeting - November 18, 2008**
  The next regular scheduled meeting of the Sullivan County BOCES Board of Education is scheduled for November 18, 2008 beginning at 6:30 PM in the BOCES Administration Building, Conference Room #1.

Call for Executive Session

- **Motion to Enter into Executive Session**
  On a motion by Gary Carlson seconded by Bernard Olff the Board of Education approves the call for executive session at 9:35 PM for the purpose of discussing the a personnel matter of a particular person or persons. Upon a roll call vote being taken, the vote was: Aye 7 Nay: 0. The motion CARRIED. 7 - 0

- **Motion to Return to Regular Session**
  On a motion by Bernard Olff, seconded by Vilma Wells, the Board of Education returned to regular session at 10:53 PM. Upon a roll call vote being taken, the vote was: Aye: 7 Nay: 0. The motion CARRIED. 7 - 0

Adjournment

On a motion by Gary Carlson, seconded by Bernard Olff, the meeting of the Sullivan County BOCES Board of Education was adjourned at 10:55 PM. Upon a roll call vote being taken, the vote was: Aye: 7 Nay: 0. The motion CARRIED. 7 - 0

Donna L. Bright, Clerk of the Board