The meeting of the Board of Education of the Sullivan County Board of Cooperative Educational Services was held in the Administration Building, Conference Room #1, 6 Wierk Avenue, Liberty, NY 12754, the meeting was called to order by Board President, Mr. Herbert F. Bauernfeind at 6:32PM.

ROLL CALL
UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

BOARD MEMBERS: Herbert Bauernfeind - President
Linda Berkowicz
Paul Burckard – Vice President
Gary Carlson
Frank Conklin
Scott Mickelson
Bernard Olff
Steven Sharoff
Simmie Williams

ALSO IN ATTENDANCE: Larry Thomas, Susan Schmidt, Barbara Blakey, Denise Sullivan, Pamela Rourke, AJ Berger and Donna Bright

Call to Order
The meeting was called to Order by President, Mr. Herbert F. Bauernfeind at 6:32 PM.

Pledge to the Flag
The Board President led the group in the Pledge to the Flag.

Public Forum
No public was present.

Approval of Minutes
On a motion by Gary Carlson, seconded by Bernard Olff, the Board of Education approves the minutes of the March 20, 2012 and April 3, 2012 Meetings of the Board of Education. Upon a roll call vote being taken, the vote was: Aye: 9 Nay: 0. The motion 9 - 0

Special Presentation
The Board President presented to Mr. Joseph Todora an “Award of Appreciation” in recognition of Mr. Todora’s service to the BOCES Board of Education. Mr. Todora served on the BOCES Board for 2 years.

The Board President stated that Mrs. Vilma Wells was unable to attend the Board Meeting to receive her “Award of Appreciation”, the Clerk of the Board will send Mrs. Wells her plaque. Mrs. Wells served on the BOCES for 8 ½ years.

Presentation
A written presentation on BOCES Technology Infrastructure was shared with all Board Members. Ms. Pacht will be available to answer questions from the Board at the May Board Meeting.
Financial Matters

• **Approval of the Treasurer's Report**
  On a motion by Scott Mickelson, seconded by Frank Conklin, the Board approves the Treasurer's Reports with balances ending February 29, 2012. Upon a roll call vote being taken, the vote was: Aye: 9 Nay: 0. The motion **CARRIED. 9 - 0**

• **Asst. Superintendent of Finance/Management Services Report**
  Ms. Schmidt gave the Board a Youngsville School update. Ms. Schmidt has been working with Fulton Engineering in Livingston Manor, NY regarding the survey of the property. Mr. Fulton has recommended the services of Southern Tier Title Agency to complete the title work. As Ms. Schmidt receives more information she will continue to keep the Board updated.

• **Claims Audit Report**
  The Board reviewed the Claims Audit Report for March 2012.

Call for Executive Session

• **Motion to Return to Regular Session**
  On a motion by Gary Carlson, seconded by Bernard Olff the Board of Education entered into Executive Session at 7:20 PM for the purpose of discussing personnel matters of a particular person or persons. Upon a roll call vote being taken, the vote was: Aye: 9 Nay: 0. The motion **CARRIED. 9 - 0**

• **Motion to Return to Regular Session**
  On a motion by Simmie Williams, seconded by Bernard Olff the Board of Education returned to Regular Session at 8:00 PM. Upon a roll call vote being taken, the vote was: Aye: 9 Nay: 0. The motion **CARRIED. 9 - 0**

No action was taken.

Personnel Matters

• **Approval of Personnel Matters**
  On the recommendation of the District Superintendent and a motion by Scott Mickelson, seconded by Frank Conklin, the Board approves the following personnel matters. Upon a roll call vote being taken, the vote was: Aye: 9 Nay: 0. The motion **CARRIED. 9 - 0**

• **Leaves of Absence**
  On the recommendation of the District Superintendent, the Board approves the following Leaves of Absence:

  - **Beverly Kolakowski**: Special Ed Teacher Aide; March 22, 2012 through April 5, 2012 FMLA.
  - **Verna Darby**: Special Ed Teaching Assistant; March 14, 2012 through March 19, 2012 FMLA; March 20, 2012 through June 30, 2012 Intermittent FMLA.
  - **Nancy Jordan** – CTC Teacher: April 16, 2012 through April 21, 2012 Extended Leave

• **Change In Retirement Resignation**
  On the recommendation of the District Superintendent, the Board acknowledges receipt of a letter dated March 8, 2012 to Change the retirement date from June 30, 2012 to June 30, 2013 for:

  - **Monica Murray** – Special Education Teaching Assistant

• **Change In Retirement Resignation**
  On the recommendation of the District Superintendent, the Board acknowledges receipt of a letter dated March 23, 2012 to Change the retirement date from July 1, 2012 to February 20, 2013 for:
Janet Moglia – Special Education Teacher

- **Appointments**
  On the recommendation of the District Superintendent, the Board approves the following Appointments:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Effective</th>
<th>Replacing/New</th>
<th>Special Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agnes Laub</td>
<td>Teacher on Assignment - P/T</td>
<td>March 21, 2012</td>
<td></td>
<td>Regional Scoring and Staff Developer</td>
</tr>
<tr>
<td>Keenya Jones-Brown</td>
<td>Adult Education Teacher P/T</td>
<td>March 21, 2012</td>
<td></td>
<td>Personal Enrichment Instructor/Fitness</td>
</tr>
<tr>
<td>Collen Velez</td>
<td>Early Childhood Education Teacher</td>
<td>April 16, 2012</td>
<td></td>
<td>Long Term Substitute</td>
</tr>
<tr>
<td>Raymond Alonso</td>
<td>ALC/Crisis Counselor</td>
<td>April 3, 2012 through June 22, 2012</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Christine Klein</td>
<td>Professional Development Presenter P/T</td>
<td>February 15, 2012 through April 3, 2012</td>
<td></td>
<td>Professional Development Sessions Model Schools</td>
</tr>
</tbody>
</table>

- **PM Program Appointments**
  On the recommendation of District Superintendent, the Board approves the following PM Program Appointments:

PM Program – April 1, 2012 through June 21, 2012
(Returning employees)

- Vincent Fratto – Teacher $63.19/hour
- Nancy Roa – Teaching Assistant $15.70/hour
- Gina Conroy - Teacher $45.67/hour
- Shaun Roth - Teacher $35.06/hour
• **Team Leader Appointment**  
On the recommendation of the District Superintendent, the Board approves the following Team Leader Appointment:  

April 1, 2012 – June 22, 2012 $875  
Kathleen Poppo (CTC) $875 (Pro-rated)

• **Substitute Appointment**  
On the recommendation of the District Superintendent, the Board approves the following Substitutes on an as-needed basis:  

Jean Bell – School Nurse $120.00/day Full Clearance

• **Tenure Appointments**  
On the recommendation of the District Superintendent, the Board approves the following Tenure Appointments:  

Stacey Bendle-Special Education Teacher in the **General Special Education** tenure area effective September 1, 2012.  
Venus Diedrick-School Social Worker in the **School Social Worker** tenure area effective September 16, 2012.

Eric Hoff-Health Teacher in the **Health** tenure area effective September 1, 2012.

Erica Liberth-Special Education Teacher in the **General Special Education** tenure area effective April 22, 2012.

Marie Marino-Speech Therapist in the Education of **Speech and Hearing Handicapped** tenure area effective September 1, 2012.

Darlene Mittico-CTE Special Education Consultant Teacher/CSE Liaison in the **General Special Education** tenure area effective September 24, 2012.

Adam Picciano-Special Education Teacher in the **General Special Education** tenure area effective September 1, 2012.

Nikki Revier-Spanish Language Teacher in the **Foreign Language** tenure area effective September 1, 2012.

**Administrative Reports**  
The Board reviewed the Administrators’ reports as presented.

**Action/Discussion Items**  

• **Policy Manual Review**  
The Board of Education reviewed the DRAFT Policy Manual. Mr. Thomas reviewed some of the recommended changes that the Senior Management Team made in the policies, such as positions were added to a policy instead of the name of an individual. The goal is to have the new policy manual completed for adoption at the Annual Reorganization Meeting in July.

• **District Superintendent Report**  
The District Superintendent updated the Board on issues in Albany.

**Meeting Schedule**  

• **Next Regular Meeting - May 15, 2012**  
The next regular meeting of the Sullivan County Board of Cooperative Educational Services Board of Education is scheduled for Tuesday, May 15, 2012 beginning at 6:30 PM in the BOCES Administration Building, Conference Room #1.

• **BOCES Budget Vote and Board Member Election - April 24, 2012**

• **SCSBA Annual Awards Dinner/Meeting - Weds. May 23, 2012, 6:00 PM, Bernie's Rest., Rock Hill**
DRAFT

Board Member Comments
- Herbert Bauernfeind – commented on the School board Academy and found it the information very informative. He encouraged the Board to participate in the May 30th session on Boardmanship. Dr. Kenneth Hilton will be the presenter.
- Steven Sharoff – No comment
- Frank Conkin – He along with Steven Sharoff are attending the NSBA Convention this weekend in Boston and will bring back information for the rest of the Board Members.
- Linda Berkowicz – No comment
- Paul Burckard – commented that he felt the SCSBA New School Board Member Training went very well and Larry Thomas did a very nice job presenting to the group.
- Gary Carlson – No comment
- Simmie Williams – No comment
- Scott Mickelson – No comment

Adjournment
On a motion by Scott Mickelson, seconded by Simmie Williams, the meeting of the Sullivan County BOCES Board of Education was adjourned at 9:07 PM. Upon a roll call vote being taken, the vote was: Aye: 9 Nay: 0. The motion CARRIED. 9 - 0

Respectfully submitted,

Donna L. Bright, Clerk of the Board