MINUTES
REGULAR MEETING OF THE BOARD OF EDUCATION
SULLIVAN COUNTY BOARD OF COOPERATIVE EDUCATIONAL SERVICES
Tuesday, November 18, 2014

The meeting of the Board of Education of the Sullivan County Board of Cooperative Educational Services was held in the Administration Building, Conference Room #1, 6 Wierk Avenue, Liberty, NY 12754, the meeting was called to order by the Board President at 6:02 PM.

ROLL CALL
UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:
BOARD MEMBERS:
Linda Berkowicz, President
Carol Bliefernich
Frank Conklin
Richard Gordon
Ken Hilton
Linda Fisk, departed at 8:15 PM
Carol Park
Simmie Williams, Vice President

ABSENT:
Scott Mickelson

ALSO IN ATTENDANCE: Lawrence Thomas, Susan Schmidt, Debra Fuchs Nadeau, Linda Oehler-Marx, Keith Menges, Donna Bright

ADDITIONAL STAFF/COMMUNITY/GUESTS PRESENT:
• Staff: The following names were listed on the meeting attendance sign-in sheet:
• Community: Brooke Hemmer, Student, Sullivan West CSD
• Guests: None

Call to Order
The meeting was called to Order by President, Ms. Linda Berkowicz at 6:02 PM.

Pledge to the Flag
The Board President led the group in the Pledge to the Flag.

Public Forum
The following people addressed the Board of Education:
• Theresa Panny, President, SCBTA – Topic: Concerns with school safety and student behavior and consequences.
• Charles Wyant, President, CSEA – Topic: Concerns about safety, declining student discipline and declining student respect to staff, other students and school property.
• Debra Charlton, SCBTA - Topic: Program Issues, I-TAP Program particularly.
• **Delores Baker**, Executive Board, SCBTA – Topic: Student Concerns, Solutions for Change, non-compliance and fostering student success.


• **Janet Moglia**, Teacher at Alternative Education – Topic: Safety Concerns

• **Bruce Abbott**, Culinary Arts Teacher – Topic: APPR

---

**Adoption of Consent Agenda**

On a motion by **Richard Gordon**, seconded by **Simmie Williams**, the Sullivan BOCES Board of Education approve the consent agenda as recommended:

- **Approval of Meeting Meetings - October 14, 2014 Regular Meeting Minutes**
  BE IT RESOLVED the Board of Education approves the minutes of the October 14, 2014 Meeting of the Board of Education.

- **2015 NYSSBA Membership Approval**
  BE IT RESOLVED the Sullivan County Board of Cooperative Educational Services Board of Education authorizes the payment of the NYSSBA membership dues totaling $8,837.00 for the 2015 Calendar Year.

- **Excess Equipment**
  BE IT RESOLVED the Board approves excessing the obsolete, outdated, and damaged equipment as described on the attached documents.

<table>
<thead>
<tr>
<th>RECYCLE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Recycle</td>
</tr>
<tr>
<td>---------</td>
</tr>
<tr>
<td>1</td>
</tr>
<tr>
<td>1</td>
</tr>
<tr>
<td>1</td>
</tr>
<tr>
<td>1</td>
</tr>
<tr>
<td>1</td>
</tr>
<tr>
<td>1</td>
</tr>
<tr>
<td>4</td>
</tr>
<tr>
<td>4</td>
</tr>
<tr>
<td>1</td>
</tr>
<tr>
<td>1</td>
</tr>
<tr>
<td>1</td>
</tr>
<tr>
<td>1</td>
</tr>
<tr>
<td>1</td>
</tr>
<tr>
<td>1</td>
</tr>
</tbody>
</table>

- **Approve Snow Removal Services Bid**
  BE IT RESOLVED the Board of Education awards the Snow Removal Services Bid contract for the White Sulphur Springs Campus and the Administration Building as follows:

  White Sulphur Springs School, 29 Schoolhouse Road, White Sulphur Springs, NY awarded to Burke Excavating, 209 Sprague Avenue, Liberty, NY at the following rate: flat rate of $230 per plow with sand/salt and $165 per plow without sand/salt.

  Administration Building, 6 Wierk Avenue, Liberty, NY awarded to Burke Excavating, 209 Sprague Avenue, Liberty, NY at the following rate: $80 per hour at the request of the BOCES.

- **CTE Equipment Bid**
  Tire Changer and Wheel Balancer
BE IT RESOLVED the Board of Education awards the CTE Equipment Bid for the Tire Changer to: Shakelton Auto Center, 4547 State Rte. 52, Jeffersonville, New York in the amount of $11,599, which includes delivery and setup and

BE IT FURTHER RESOLVED the Board of Education awards the CTE Equipment Bid for the Wheel Balancer to: Shakelton Auto Center, 4547 State Rte. 52, Jeffersonville, New York in the amount of $8,288.47, which includes delivery.

- **Appropriation of Capital Funds – CTE Bus Loop Stormwater Improvement Project**
  BE IT RESOLVED on the recommendation of the District Superintendent the Board authorizes that $140,000 be appropriated to the CTE Bus Loop Stormwater Improvement Project.

- **Capital Project Bid Award - CTE Bus Loop Stormwater Improvement Project**
  BE IT RESOLVED on the recommendation of the District Superintendent the Board awards the sitework construction bid to JB1 2 CORP, 407 Bernas Road, Cochecton, New York 12726, in the amount of one-hundred and fourteen thousand, five-hundred dollars ($114,500) and authorizes the District Superintendent to sign and issue the notice to proceed for the CTE Bus Loop Stormwater Improvement Project.

Upon a roll call vote being taken, the vote was: Aye: 8 Nay: 0. The motion Carried. 8 - 0

**Financial Matters**
- **Approval of the Treasurer's Reports**
  On a motion by Carol Park, seconded by Richard Gordon the Board approved the following Resolution:

  BE IT RESOLVED the Board approves the Treasurer's Reports with balances ending July 31, 2014 and August 31, 2014. Upon a roll call vote being taken, the vote was: Aye: 8 Nay: 0. The motion Carried. 8 - 0

- **Deputy Superintendent Report**
  The Board of Education reviewed the Deputy Superintendent's Monthly Board Report. The Deputy Superintendent updated the Board on the following topics:
  - BOCES Facilities Update,
  - Affordable Care Act Update
  - Status of the hiring of the Shared HR Position.

- **Claims Audit Report**
  The Board of Education reviewed the Claims Audit Report for the month of October.

**Personnel Matters**
On the recommendation of the District Superintendent and a motion by Frank Conklin, seconded by Linda Fisk, the Board approves the following personnel matters.

- **ESTABLISHING POSITIONS**
  On the recommendation of the District Superintendent, the Board approves establishing the following Positions:

<table>
<thead>
<tr>
<th>Title</th>
<th>Social Workers/Psychologists</th>
<th>FTE:</th>
<th>3.0 FTE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reason:</td>
<td>Grant funded</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Certification Required</td>
<td>NYS School Social Worker or School Psychologist</td>
<td>Department:</td>
<td>Special Education</td>
</tr>
<tr>
<td>Administrator Requesting</td>
<td>Debra Fuchs-Nadeau</td>
<td>Funding:</td>
<td>3 Year Grant</td>
</tr>
</tbody>
</table>

- **LEAVES OF ABSENCE**
  On the recommendation of the District Superintendent, the Board approves the following Leaves of Absence:
RESIGNATIONS
On the recommendation of the District Superintendent, the Board approves the following Resignations:

- **Aida Hernandez** – Teaching Assistant effective August 28, 2014
- **Regina Kaufmann** – Art Teacher .4 effective October 31, 2014
- **Melissa Stiglich** – Substitute Teacher Aide/Teacher effective October 23, 2014
- **Joanne Scialabba** – Special Education Teacher effective November 25, 2014
- **Stephanie Cavet** – Behavioral Specialist effective December 5, 2014

On the recommendation of the District Superintendent, the Board approves the following Resignation:

- **Claudia Dietz** – Accountant effective January 2, 2015

CHANGE IN RESIGNATION
On the recommendation of the District Superintendent, the Board acknowledges receipt of a letter dated November 14, 2014 to rescind the resignation of:

- **Stephanie Cavet** – Behavioral Specialist

RETIREMENT RESIGNATION
On the recommendation of the District Superintendent, the Board approves the following Retirement Resignation:

- **Carolyn Shamro** – Teacher Aide effective December 31, 2014

APPOINTMENTS
On the recommendation of the District Superintendent, the Board approves the following Appointments:

<table>
<thead>
<tr>
<th>Name</th>
<th>Jodi Bivins</th>
<th>Position:</th>
<th>Teacher Aide</th>
</tr>
</thead>
<tbody>
<tr>
<td>Probationary Period:</td>
<td>6 Months</td>
<td>Unit:</td>
<td>CSEA</td>
</tr>
<tr>
<td>Appointment Type:</td>
<td>Probationary</td>
<td>Effective:</td>
<td>October 14, 2014</td>
</tr>
<tr>
<td>Salary:</td>
<td>$13,707 (pro-rated)</td>
<td>Replacing/New:</td>
<td></td>
</tr>
<tr>
<td>F/P Status:</td>
<td>Current employee</td>
<td>Special Notes:</td>
<td>1:1 Aide ITAP</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Name</th>
<th>Amanda Bercze</th>
<th>Position:</th>
<th>Teacher Aide</th>
</tr>
</thead>
<tbody>
<tr>
<td>Probationary Period:</td>
<td>6 Months</td>
<td>Unit:</td>
<td>CSEA</td>
</tr>
<tr>
<td>Appointment Type:</td>
<td>Probationary</td>
<td>Effective:</td>
<td>October 14, 2014</td>
</tr>
<tr>
<td>Salary:</td>
<td>$13,707 (pro-rated)</td>
<td>Replacing/New:</td>
<td></td>
</tr>
<tr>
<td>F/P Status:</td>
<td>Current employee</td>
<td>Special Notes:</td>
<td>1:1 Aide ITAP</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Name</th>
<th>Andrea Rogers</th>
<th>Position:</th>
<th>Teacher Aide</th>
</tr>
</thead>
<tbody>
<tr>
<td>Probationary Period:</td>
<td>6 Months</td>
<td>Unit:</td>
<td>CSEA</td>
</tr>
<tr>
<td>Appointment Type:</td>
<td>Probationary</td>
<td>Effective:</td>
<td>October 14, 2014</td>
</tr>
<tr>
<td>Salary:</td>
<td>$13,707 (pro-rated)</td>
<td>Replacing/New:</td>
<td></td>
</tr>
<tr>
<td>F/P Status:</td>
<td>Current employee</td>
<td>Special Notes:</td>
<td>1:1 Aide ITAP</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Name</th>
<th>Janine Roser</th>
<th>Position:</th>
<th>Food Service Helper</th>
</tr>
</thead>
<tbody>
<tr>
<td>Probationary Period:</td>
<td>6 Months</td>
<td>Unit:</td>
<td>CSEA</td>
</tr>
<tr>
<td>Appointment Type:</td>
<td>Probationary</td>
<td>Effective:</td>
<td>September 3, 2014</td>
</tr>
<tr>
<td>Salary:</td>
<td>$15,497</td>
<td>Replacing/New:</td>
<td></td>
</tr>
<tr>
<td>F/P Status:</td>
<td>Current employee</td>
<td>Special Notes:</td>
<td>7 Hr/Day</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Name</th>
<th>Katherine Hemmer</th>
<th>Position:</th>
<th>Technical Data Specialist – FT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Probationary Period:</td>
<td>6 Months</td>
<td>Unit:</td>
<td>CSEA</td>
</tr>
<tr>
<td>Appointment Type:</td>
<td>Probationary</td>
<td>Effective:</td>
<td>November 1, 2014</td>
</tr>
<tr>
<td>Name</td>
<td>Position</td>
<td>Probationary Period</td>
<td>Unit</td>
</tr>
<tr>
<td>-----------------------</td>
<td>-----------------------------------------</td>
<td>---------------------</td>
<td>----------------</td>
</tr>
<tr>
<td>Elizabeth Malave-Santos</td>
<td>Senior Account Clerk - FT</td>
<td>6 Months</td>
<td>Management-Confidential</td>
</tr>
<tr>
<td>Cynthia Niven</td>
<td>Account Clerk Typist</td>
<td>6 Months</td>
<td>CSEA</td>
</tr>
<tr>
<td>Lynn Miller</td>
<td>School Library System Director 1.0</td>
<td>N/A</td>
<td>CSEA</td>
</tr>
<tr>
<td>Jillian Smith</td>
<td>Conference Liaison PT</td>
<td>N/A</td>
<td></td>
</tr>
<tr>
<td>Lynda Bracken</td>
<td>Teacher on Assignment PT</td>
<td>N/A</td>
<td></td>
</tr>
<tr>
<td>Kaitlin Sawall</td>
<td>Facilitator PT</td>
<td>N/A</td>
<td></td>
</tr>
<tr>
<td>Brenda Parks</td>
<td>Account Clerk/Typist</td>
<td>Six Months</td>
<td>CSEA</td>
</tr>
<tr>
<td>Lori Yakawiak</td>
<td>Assistant Principal Per Diem</td>
<td>N/A</td>
<td></td>
</tr>
<tr>
<td>Barbara Blakey</td>
<td>Educational Consultant</td>
<td>N/A</td>
<td></td>
</tr>
<tr>
<td>Carole Diehl</td>
<td>Teacher on Assignment PT</td>
<td>N/A</td>
<td></td>
</tr>
</tbody>
</table>

On the recommendation of the District Superintendent, the Board approves the following Appointments:
F/P Status: No contact with students  Special Notes: Educational Consultant-$200/day Pre/Post Assessment-not to exceed 10 days; $200/day Scoring not to exceed 6 days; $400/day Scoring Leader not to exceed 7 days; $500/day Science Leadership Team Leader not to exceed 4 days

Name: Susana Alvarado  Position: Adult Education Teacher PT
Probationary Period: N/A  Effective: 
Salary: $25.50/hour  Replacing/New: 
F/P Status: Current employee  Special Notes: Spanish for Professionals

Name: Christina Pominville  Position: Teacher on Assignment PT
Probationary Period: N/A  Effective: September 16, 2014 through June 30, 2015
Salary: $50/hour  Replacing/New: 
F/P Status: No contact with students  Special Notes: Model Schools Presenter not to exceed 40 hours

• AMENDED APPOINTMENT
On the recommendation of District Superintendent, the Board approves the following Amended Appointment:

Susana Alvarado – ESOL Teacher- Tenure date change from September 29, 2017 to September 29, 2016-prior tenure verified
Christine Burlingame – Adult Ed LPN Instructor salary correction from $35.00/hour to $35.45/hour.

• CHANGE IN APPOINTMENT
On the recommendation of District Superintendent, the Board approves the following change in Appointment:

Jill Holland–Occupational Therapist change from .8 to .9 effective November 17, 2014

On the recommendation of District Superintendent, the Board approves the following change in Appointment:

Ross Stevens – Music Teacher change in FTE from .3 to .4 effective September 11, 2014.

• TEAM LEADER APPOINTMENT
On the recommendation of the District Superintendent, the Board approves the following Team Leader Appointments:

September 4, 2014 – June 30, 2015 $875
Michael Stoduto
Erica Liberth
Teri Knight

• SUBSTITUTES
On the recommendation of the District Superintendent, the Board approves the following Substitutes on an as-needed basis:

Teacher (certified) rate: $95.00/day
Teacher (uncertified) rate: $70.00/day
Teacher Aide rate: $8.50/hour
Typist rate: $10.00/hour
Food Service Helper rate: $9.75/hour
Cleaner rate: $9.00/hour
Nurse (RN): $120/day
Nurse (LPN): $95/day
CTE Testing Proctor: $8.50/hour
Student Worker - $8.03/hour

<table>
<thead>
<tr>
<th>NAME</th>
<th>POSITION #1</th>
<th>POSITION #2</th>
<th>POSITION #3</th>
<th>POSITION #4</th>
<th>FINGERPRINT STATUS</th>
</tr>
</thead>
</table>

Page 6 of 9
Melanie Derenzis-Kessler  
Teacher-Uncertified  
N/A  
N/A  
N/A  
Current employee

Sana Ayoub  
Teacher-Uncertified  
N/A  
N/A  
N/A  
Current employee

Cathy Belkin  
Teacher-Uncertified  
N/A  
N/A  
N/A  
Current employee

Sarah Vacca  
Teacher Aide  
N/A  
N/A  
N/A  
Full clearance

Kerri Winters  
Teacher Aide  
Typist  
Food Service Helper  
N/A  
Full clearance

Susan Rock  
Teacher Aide  
N/A  
N/A  
N/A  
Full clearance

Tara Kratz  
Teacher Aide  
Typist  
N/A  
Full clearance

Melissa Corigliano  
Teacher Aide  
Typist  
Food Service Helper  
Cleaner  
Full clearance

Emma Snow  
Teacher Aide  
Typist  
N/A  
N/A  
Full clearance

On the recommendation of the District Superintendent, the Board approves the following Substitute on an as-needed basis:

<table>
<thead>
<tr>
<th>NAME</th>
<th>POSITION #1</th>
<th>POSITION #2</th>
<th>POSITION #3</th>
<th>POSITION #4</th>
<th>FINGERPRINT STATUS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Marylou Armstead</td>
<td>Teacher Aide</td>
<td>Typist</td>
<td>Food Service Helper</td>
<td>N/A</td>
<td>Full Clearance</td>
</tr>
</tbody>
</table>

Upon a roll call vote being taken, the vote was: Aye: 8 Nay: 0. The motion Carried. 8 - 0

- TENURE APPOINTMENTS

On the recommendation of the District Superintendent and a motion by Frank Conklin, seconded by Simmie Williams, the Board approves the following Tenure Appointment:


Upon a roll call vote being taken, the vote was: Aye: 8 Nay: 0. The motion Carried. 8 - 0

The Board of Education welcomed newly Appointment Assistant Principal Lori Yakawiak. Ms. Yakawiak spoke to the Board and stated that she looks forward to working with the BOCES Staff.

Administrative Reports
The Board reviewed the Administrative Reports as presented.

Action/Discussion Items
- NYSSBA Annual Convention Report
  Board Members Linda Fisk, Frank Conklin, Carol Park and Carol Bliefernich presented a NYSSBA Convention Report to the Board. The Board Members agreed that they attended some very interesting workshop sessions but it was the consensus that almost every workshop session was overcrowded and extremely hot. However, Mr. Conklin, the BOCES voting delegate did find the voting process to be much better than in previous years.

- Policy Review - First Reading
  The Board of Education reviewed and discussed the following policies:
  REVISED POLICIES:
  > Personnel - Temporary and Part-Time Employees - #5151
  > Students - Child Abuse and Maltreatment - #6430
  > Community Relations - BOCES Standards and Guidelines for web Page Publishing - #2150
  > Personnel - Jury Duty - #5250
  NEW POLICY:
  > Student - Supervision of Students - #6260
Mr. Thomas will make the recommended revisions and will resend the policies to the Board Members for their review. The Board will be asked to adopt the majority of the policies at the December Board Meeting.

- **District Superintendent Report**
  - The District Superintendent updated the Board on the following matters:
  - The final draft of the SCBTA Contract is in the hands of NYSUT for printing.
  - The District Superintendent and Deputy Superintendent have meetings with CSEA to discuss negotiations.
  - No information has been received from NYSED with regard to Sullivan BOCES and the retirement of the District Superintendent.

**Meeting Schedule**

**BOCES Regular Meeting - December 16, 2014**
The Regular meeting of the Sullivan BOCES Board will be held Tuesday, December 16, 2014 beginning at 6:00 PM in the CTE Dining Room, Rubin Pollack Education Center, 52 Ferndale-Loomis Road, Liberty, NY.

**Anticipated Executive Session**
- **Motion to Enter into Executive Session**
  On a motion by Richard Gordon, seconded by Simmie Williams the Board of Education approves the call for executive session for the purpose of discussing the following: the employment history of a particular person or persons at 8:15 PM. Upon a roll call vote being taken, the vote was: Aye: 8 Nay: 0. The motion Carried. 8-0

  Linda Fisk departed the meeting at 8:15 PM.

- **Motion to Return to Regular Session**
  On a motion by Richard Gordon, seconded by Kenneth Hilton the Board of Education returned to regular session at 9:35 PM. Upon a roll call vote being taken, the vote was: Aye: 7 Nay: 0. The motion Carried. 7-0

**Adjournment**
On a motion by Richard Gordon, seconded by Kenneth Hilton, the meeting of the Sullivan County BOCES Board of Education adjourned at 9:36 PM. Upon a roll call vote being taken, the vote was: Aye: 7 Nay: 0. The motion Carried. 7-0

Respectfully submitted,

_____________________________________
Donna L. Bright, Clerk of the Board